

MEETING NOTICE

TO: Budget, Finance & Investment Committee
FROM: Will Jordan, Chairman
TIME: Thursday, September 10, 2015 – 5:30 P.M.
PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Workforce Development Presentation-Beth Duffield
3. Investment Report
4. Fund Condition Report
5. Risk Management Financial Report
6. Approval of General Fund Budget Amendments for Fire-Rescue
7. Approval of General Fund Budget Amendment for Archives
8. Approval of Tennessee Department of Health Grant Contract Amendment
9. Approval of MTSU Contracts with the Health Department
10. Approval of General Fund Budget Amendment for Health Department
11. Approval of Resolution Establishing Continuing Amount of Central Cafeteria Fund Petty Cash
12. Approval of General Fund Budget Transfer for Property Assessor
13. Approval of Special Purpose Fund Budget Amendment
14. Other Business

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To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.

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cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
Jeff Davidson
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the August 6, 2015 Budget Committee meeting will be presented for approval.
2. Ms. Beth Duffield with the Rutherford County Chamber of Commerce will make a presentation on workforce development.
3. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
4. Mrs. Lisa Nolen, Finance Director, will present the Fund Condition Report for the month ending August 31, 2015.
5. Mrs. Melissa Street will present the monthly Risk Management Financial Report for the use and information of the committee.
6. Mr. Larry Farley will be requesting approval of two General Fund budget amendments:

To appropriate funds available from the SAFER Grant to purchase uniforms.

Increase Revenue:	101-47990 Oth. Direct Fed. Rev.	\$3,491
Increase Expend.:	101-54320-451 Uniforms	\$3,491

To recognize the sale of engine 101 and appropriate the funds to other equipment.

Increase Revenue:	101-44530 Sale of Equipment	\$19,046
Increase Expend.:	101-54320-790 Other Equipment	\$19,046

7. Mr. John Lodl will be requesting approval of a General Fund budget amendment to appropriate funds from the Tennessee Civil War National Heritage grant:

Increase Revenue:	101-47590 Oth. Fed. Through St.	\$2,500
Increase Expend.:	101-51910-309 Contracts w/Gov. Ag.	\$2,500

8. Ms. Dana Garrett will be requesting approval of an amendment to a grant with the Tennessee Department of Health to adjust the salaries and benefits to reflect amounts included in the 2015-2016 Rutherford County budget. This amendment increases the grant by \$112,700 for salaries and related benefits and does not require any County match.
9. Ms. Dana Garrett will be requesting approval of two contracts with MTSU that are funded by the State's tobacco settlement. One contract is for the administration of year two of the Smart Moms program for smoking cessation for pregnant women for \$13,672. The other contract is for the administration of the Gold Sneaker program to reduce children's exposure to second-hand smoke for \$38,472.
10. Ms. Dana Garrett will be requesting approval of a General Fund budget amendment to appropriate the previous MTSU contracts, along with funds that will be spent by the Health Department on the two programs. The programs are funded from the State's tobacco settlement:

Decrease:	101-34530- -TBCO Restricted for Public Health	\$93,301
Increase Expend.:	101-55170-310 Cont. w/Oth. Pub. Ag.	\$30,143
	101-55170-399 Other Cont. Services	\$2,000

101-55170-499 Other Supp. & Mat.	\$24,357
101-55170-599 Other Charges	\$36,801

11. The School System will be requesting approval of a resolution to establish the Centralized Cafeteria Fund petty cash amount at \$11,850 until a new school is opened or a need arises to change the amounts allocated to each school cafeteria.
12. Mr. Rob Mitchell will be requesting approval of a General Fund budget transfer to move all funds from the supervisors line item to the deputies line item so that all salaries are budgeted and accounted for in one line item:

Increase Expend.:	101-52300-106 Deputies	\$228,722
Decrease Expend.:	101-52300-105 Supervisors	\$228,722

13. Mr. Robert Arnold will be requesting approval of a Special Purpose Fund budget amendment to recognize asset forfeiture funds received for August:

Increase Revenue:	121-47700	Asset Forfeit. Funds	\$5,039
Increase Expend.:	121-54110-716	Law Enforcement Eq.	\$5,039

14. Other Business